



**The Work/Life Balance**  
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**January 6th 2017: Instant Agenda - The New Way for Meetings in 2017!**

Instant Agenda is a SaaS meeting application for leaders who want outcomes, not chatter. It allows anyone to run more successful meetings with a minimum of preparation. Our focus is the content of the meeting – preparation, facilitation and follow up – rather than telecommunications or screen sharing technology. Key features of Instant Agenda include: • Shared, real-time interface • Integrated time keeping, notes and action items • Meeting summaries • Facilitation guidance for different types of meetings. Instant Agenda is being developed as part of the CA Technologies "Accelerator

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**Featured Guests**



**Michael Ball-Marian**  
Michael Ball-Marian is co-founder of Instant Agenda within the CA Accelerator. Michael was born a squalling, helpless MVP and has struggled ever since to obtain product-market fit.

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**Rick Lansky**  
Rick Lansky has a varied history in both hardware and software. He began his career as a computational physicist working in the disk drive business.

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